

Church Education Ministries

CONSTITUTION

A. Name

Church Education Ministries is the official name of the ministry of the International Pentecostal Holiness Church primarily devoted to equipping the church for its mission to reach the world, in obedience to the Great Commission (Matthew 28:16-20). This ministry includes five divisions: Discipleship Ministries, Youth Quest International, Kidz Quest Ministries, Adult Ministries, and Specialized Ministries.

B. Purpose - Equipping the Church to Reach the World

The International Pentecostal Holiness Church takes seriously the Lord's command to make disciples of all nations (Matthew 28:16-20), and we believe that Church Education Ministries is an integral part of God's plan for accomplishing this task (Matthew 16:18). This ministry is to operate in balance with the other distinctive ministries of the denomination. Thus, Church Education Ministries views its primary purpose as an equipping ministry. This purpose is fulfilled in two ways: it prepares the body of Christ for the work of ministry in the local church, and in its responsibility to reach the world with the gospel (Ephesians 4). Some of the ways to accomplish these purposes are:

1. to understand what Church Education is;
2. to understand the goals methods, and scope of Church Education;
3. to help the local church in structuring Church Education Ministries in the local church;
4. to provide job descriptions for the local Church Education Ministries personnel; and
5. to give an overview of the various ministries of Church Education.

C. Church Education Ministries - A Biblical Perspective

Educational implications saturate the New Testament. Beginning with Jesus as a teacher the movement of Christianity sits squarely on an educational foundation.

Consider the following New Testament scriptures:

The believers devote themselves to the apostles teaching. Acts 2:42-47

The gift of teaching is given for the benefit of others. Romans 12:7

God appoints teachers third after apostles and prophets. 1 Corinthians 12:28

Recipients of teaching/instruction are reminded to share material blessings with the teacher. Galatians 6:6

God gives pastors and teachers to build up the church. Ephesians 4:11

Paul urges Timothy to command and teach the things in this epistle. 1 Timothy 4:11

Timothy is instructed to train qualified men who will teach others. 2 Timothy 2:2

Teaching is more than the "GREAT SUGGESTION". It is a DIVINE COMMAND. "Go therefore and make disciples of all nations..." Matthew 28:19

D. Objectives

Since Church Education Ministries has primary responsibility for the teaching/training ministry of the local church, we are committed to:

1. the Bible;
2. the Articles of Faith of the International Pentecostal Holiness Church Education;
3. encouraging, fostering, and maintaining ministries of instruction and training;

4. continuing to develop new ministry opportunities and utilizing those available; and
 5. praying for wisdom and understanding in carrying out the many and varied ministries of Church Education.
- E. Church Education Ministries – Leadership
1. Local Level
 - a. Officials of the local Church Education Ministries Board shall include at least the Church Education Ministries Director, the Assistant Church Education Ministries Director, and the Secretary (or Secretary/Treasurer). The pastor or his appointee shall serve as ex-officio chairman of the Church Education Ministries Board.
 - b. Officials of the local Church Education Ministries should hold membership in International Pentecostal Holiness Church , attend faithfully, and tithe into the local church of which they serve. If they hold membership in the Quadrennial Conference their tithe shall be paid to the Quadrennial Conference. The Church Official Board shall determine the method of selection of Church Education Ministries officials.
 - 1) The local Church Education Ministries Board shall view its primary role as that of developing and equipping local workers to fulfill the ministries of Church Education in the local church.
 - 2) The local Church Education Ministries Board shall see the adequate resources and modern equipment are provided for teachers and other equippers to do the work of ministry in an excellent manner.
 - 3) The local Church Education Ministries Board shall regard as an opportunity and its duty of office to support the ministries enacted by the General Conference, the General Church Education Ministries Board, and Conference Church Education Ministries.
 - c. Teachers and other leaders should hold membership in the International Pentecostal Holiness Church, attend faithfully, and tithe into the local church of which they serve unless

they are a member of the Quadrennial Conference. The method of their selection shall be determined by the local Church Education Ministries Board in consultation with the local Church Official Board. When a vacancy occurs in these positions, the Church Education Ministries Board shall fill the vacancy subject to approval by the Church Official Board.

See Job Descriptions section of this Manual for detailed job descriptions for local Church Education Ministries Officials.

2. Conference Level

- a. Each conference should have a Church Education Ministries Board consisting of at least a Church Education Ministries Director, and Assistant Church Education Ministries Director, and a Secretary (or Secretary/Treasurer).
 - 1) The method of selection of Conference Church Education Ministries Officials and the size of the board shall be determined by the Quadrennial Conference. It is recommended that conference boards make these decisions in conferences not having full-time Church Education Ministries Directors.
 - 2) Conference Church Education Ministries officials shall be members of the International Pentecostal Holiness Church.
 - 3) The Conference Church Education Ministries Board, in consultation with the Quadrennial Conference Board, shall fill any vacancy that may occur during the quadrennium.
 - 4) The Conference Church Education Ministries Board shall view its role as that of providing resources and developing and equipping local leadership to do the work of Church Education Ministries in the local church.
 - 5) The Conference Church Education Ministries Board shall accept as a responsibility of office the support of the ministries enacted by the General Conference, the General Church Education Ministries Board, and the

Conference Church Education Ministries Convention
and/or Quadrennial Conference.

- b. Quadrennial conferences shall determine the status of the Conference Church Education Ministries Director regarding his membership on the Quadrennial Conference Board.

See Job Descriptions section of this Manual for detailed job descriptions for local Church Education Ministries Officials.

3. General Level

The role for Church Education Ministries and Church Education Ministries leadership on all levels is that of equipping persons whose primary ministry is to serve Jesus Christ through the local church. True Church Education Ministries leadership can be defined as one who has the ability to teach and reproduce one's ministry in others (2 Timothy 2:2; 1 Timothy 4:12). The title given to the Church Education Ministries Director at the general level shall be Executive Director of Church Education Ministries. This person also serves as an Assistant General Superintendent of the International Pentecostal Holiness Church, a member of the General Executive Board and a member of the General Board of Administration of the denomination.

- a. The Executive Director of Church Education Ministries is elected to this position by the General Conference of the International Pentecostal Holiness Church. Tenure of office shall be determined by the General Conference. Duties of the Executive Director of Church Education Ministries shall be as follows:
 - 1) He is the Chief Executive Officer of Church Education Ministries.
 - 2) He is Chairman of the Church Education Ministries Board.
 - 3) He or his appointee shall serve as chairman of Quadrennial Conference Church Education Ministries Conventions.
 - 4) He shall be an ex-officio member of the Board of Publications of the denomination.

- 5) As a member of the General Executive Board, he shall preside as chairman over quadrennial conferences annually as assigned by the General Superintendent of the denomination.
 - 6) He shall view his role as promotion, providing resources and assistance, and leadership training. His office shall be a resource center to develop and enable local and conference leaders to do the work of Church Education Ministries in the denomination.
- b. The Church Education Ministries Board shall consist of six members in addition to the director. At least two of these members shall be pastors, at least two shall be Conference Church Education Ministries Directors, and at least one shall be a layman. This board shall be appointed by the General Executive Board and confirmed by the General Board of Administration. The Administrative Assistant to the Executive Director and full-time ministry directors within Church Education Ministries shall serve as seat and voice members.
- 1) The Church Education Ministries Board shall serve as the policy-making body and board of control of Church Education Ministries between sessions of General Conference.
 - 2) The Church Education Ministries office shall provide and annual planning and leadership training retreat for Conference Church Education Ministries leaders.
 - 3) Changes in policy between sessions of General Conference shall be approved by the Conference Church Education Ministries Directors in a business sessions of the annual ADVANCE Conference.
 - 4) Church Education Ministries shall maintain a Church Education Ministries Manual including job descriptions for all levels of Church Education Ministries.
 - 5) The Church Education Ministries Board shall maintain and up-to-date ETS (Equipping The Saints) training program for the local church.

- 6) The Church Education Ministries Board shall consider its primary obligation to the denomination as that of developing and equipping conference leadership to do the work of Church Education Ministries in the conference and local churches.

This shall be done through developing and discovering resources and providing training. Church Education Ministries shall cooperate fully with the denominational ministry goals.

F. Organization

Church Education Ministries of the International Pentecostal Holiness Church shall be organized on the following levels: local, conference, and general. Conferences may choose to establish and structure a district level of Church Education Ministries. (Organizational flow charts for local, conference and general levels are included at the end of this section.)

1. Discipleship Ministries

While Sunday School is the primary Bible study of most churches, any on-going program of Bible study and training using a system of regular sessions, record keeping, and follow-up can be considered a discipleship ministry (i.e. weekday/evening Bible studies, Home Cell Groups, etc.). Records should be kept and statistics reported just as with Sunday School.

- a. Sunday School can be flexible enough to include AM, PM or extension Bible studies.
- b. Family N.I.T.E. (Nurture, Instruction, Training, Evangelization) is usually Wednesday night with structured classes which may include Royal Rangers, Missionettes, Youth Quest, and adult Bible study, and would be reported as Family N.I.T.E. statistics on the Church Education Ministries report form.
- c. ETS (Equipping The Saints).

The ADVANCE Conference for Conference Church Education Ministries Directors would be listed as a discipleship ministry

because it is devoted primarily to training and instruction. There are also departmental training opportunities available that would be classified as discipleship ministries. Special times of training for MISSION 21 could be considered a discipleship ministry.

2. Youth Quest International
 - a. Youth Church Education Ministries
 - 1) Local youth groups may name their fellowship another name, such as "Crossfire", but they would still be a part of the overall emphasis of Youth Quest International.
 - 2) Churches are encouraged to have a special night for the Youth Church meeting where possible. This group of youth consists primarily of teen youth.
 - b. Global Quest
 - 1) Outreach ministry of Youth Quest International.
 - 2) Works in conjunction with and under supervision of Youth Quest International.
 - c. "See You At The Pole" annual emphasis
 - d. Annual Youth Week Emphasis
 - e. Annual National Youth Quest
This youth celebration/training event includes National Talent Quest, Bible Quest, Ranger of the Year Finals as well as numerous workshops, concerts, and praise celebrations.
 - f. Regional Youth Quests
 - g. Youth Camps and Week-end Retreats
 - h. National Talent Quest

- 1) The Church Education Ministries Board shall appoint a National Talent Quest Coordinator quadrennially.
- 2) One National Talent Quest representative shall be appointed from each zone (Northeastern, Southeastern, Central, and Western) to serve on the National Talent Quest Committee. The Executive Director of Church Education Ministries or his appointee shall serve as ex-officio chairman of the National Talent Quest Committee.
- 3) Any changes (improvements in the program are encouraged) must have prior approval by the Church Education Ministries Board.
- 4) Except in cases of emergency, changes in rules or guidelines shall only be made in years when the National Guidelines are printed.

i. Bible Quest

- 1) The Church Education Ministries Board shall appoint a National Bible Quest Coordinator quadrennially.
- 2) One Bible Quest representative shall be appointed from each zone (Northeastern, Southeastern, Central, and Western) to serve on the National Bible Quest Committee. The Executive Director of Church Education Ministries or his appointee shall serve as ex-officio chairman of the National Bible Quest Committee.
- 3) The National Bible Quest Committee shall review, approve, or develop, if necessary, all official Bible Quest questions.
- 4) Any changes in the Bible Quest program rules or guidelines must have prior approval by the Church Education Ministries Board. Except in emergencies, changes shall be made in rules or

guidelines only during the years when the National Guidelines are printed.

- j. National Ranger of the Year – administered by the National Royal Rangers staff
 - k. Special Emphases involvement with other denominations or para-church organization programs such as Josh McDowell’s “Right From Wrong” campaign, and the Southern Baptist Convention’s “True Love Waits”.
3. Kidz Quest (Children’s Ministry)

The Church Education Ministries Board shall appoint a National Children’s Ministries Consultant quadrennially to give special insight and guidance in the area of effective children’s ministry. This person shall assist Church Education Ministries in discovering resources, writing articles for publication, and promoting children’s ministry throughout our denomination. When feasible additional persons shall be added from strategic geographical locations to form/complete the National Children’s Ministry Committee.

- a. Kidz Church is one of the areas of children’s ministries which shall be strongly encouraged with emphasis on the ministry of the Word, praise, and worship appropriately geared to the age level of children.
- b. Kidz Quest Camps shall continue to be promoted and encouraged at the conference and local levels.
- c. Sidewalk Sunday Schools are encouraged, especially in housing projects and in other areas.
- d. Day Care Centers in churches are viewed as excellent opportunities for the teaching of the Word of God and the modeling of the Christian lifestyle to children.
- e. Christian Schools in local churches are encouraged as an excellent opportunity to teach scriptural values to our children. Church Education Ministries can assist with guidelines for Christian schools.
- f. Junior Talent Quest (Local, District, and Conference)

- g. Junior Bible Quest (Local, District, and Conference)
- h. Vacation Bible School

4. Adult Ministries

- a. Senior Adults Ministry

A National Senior Adults Ministry Consultant shall be appointed by the Church Education Ministries Board quadrennially. This person shall assist Church Education Ministries in discovering resources, writing articles for publication, and promoting Senior Adults Ministry throughout our denomination. When feasible, additional persons shall be added from strategic geographical locations to form/complete the National Senior Adults Ministry Committee.

- b. Singles Ministry

A National Singles Ministry Consultant shall be appointed by the Church Education Ministries Board quadrennially. This person shall assist Church Education Ministries in discovering resources, writing articles for publication, and speaking on behalf of Singles Ministry throughout our denomination. When feasible, additional persons shall be added from strategic geographical locations to form/complete the National Singles Ministry Committee.

- c. College & Career Ministry

This is the primary ministry of the church which ministers to the College and Career age group. At this time, we have no structured program. The local church has the option of developing its own.

- d. Young Adults

This group has distinct needs and concerns that need to be addressed by the local church. At least Sunday School classes should be structured to meet the needs of this special group. Young adults can

become the greatest resources for ministry in the local church.

5. Specialized Ministries

a. Royal Rangers – our official ministry to boys, ages 5 – 17.

1) The Church Education Ministries Board shall appoint a National Royal Rangers staff quadrennially. After the National Commander is appointed, he will assist in appointing the remaining positions on the national staff.

2) Minutes of all national staff meetings and National Council business sessions must be approved by the Church Education Ministries Board before they become official. Any proposed changes effecting policy, finance, or structure shall have prior approval of the Executive Director of Church Education Ministries and/or the Church Education Ministries Board before being presented to the national staff or National Council.

b. Music & Fine Arts Ministry

A National Music & Fine Arts Ministry Consultant shall be appointed by the Church Education Ministries Board quadrennially. This person shall assist Church Education Ministries in discovering resources, writing articles for publication, and promoting music and worship ministry throughout our denomination. When feasible, additional persons shall be added from strategic geographical locations to form/complete the National Music & Fine Arts Ministry Committee.

c. Family Life Ministry

A National Family Life Ministry Consultant shall be appointed by the Church Education Ministries Board quadrennially. This person shall assist Church Education Ministries in discovering resources, writing articles for publication, and promoting Family Life

Ministry throughout our denomination. When feasible, additional persons shall be added from strategic geographical locations to form/complete the National Family Life Ministry Committee.

- d. Ministry to the Physically and Mentally Handicapped (to be developed)
6. Recommended Seasonal Church Education Ministries Opportunities:
- a. Fall Festivals
 - b. Hallelujah Festivals (as an alternative to Halloween)
 - c. Royal Rangers Week
 - d. Honor CEM Workers Week
 - e. Musicals
 - f. Rallies
 - g. Sunday School Growth Campaigns
 - h. Easter Offering (CEM Emphasis)
 - i. Retreats
 - j. Kidz Crusades
 - k. Youth Crusades
 - l. Sweetheart Banquets
 - m. Annual Bible Reading Program

F. Membership

1. Local

- a. All persons who desire are eligible to enroll and/or participate in the Church Education Ministries of the local church.

- b. No name shall be removed from the local ministry rolls at any time except for the following reasons:
 - 1) the person moves out of the effective reach of the church program;
 - 2) the person transfers to another church;
 - 3) the person requests that his/her name be removed; or
 - 4) the person dies.

2. Conference

Conference Church Education Ministries Conventions may be planned and conducted to inspire, motivate, and teach our people with the goal of enhancing and enlarging local Church Education Ministries.

While viewed as essential, legislation and business shall be understood as secondary purposes of conventions. We encourage all conferences to expedite Church Education Ministries business in Quadrennial Conference sessions and devote Church Education Ministries Conventions primarily to training and promotion.

All persons serving as voting delegates shall be members of a local International Pentecostal Holiness Church, which they support faithfully with their tithe and attendance, as stipulated in the current International Pentecostal Holiness Church Manual.

Only persons sixteen years of age and older shall be eligible to serve as voting delegates to Church Education Ministries Conventions. The following are members of the Quadrennial Church Education Ministries Convention:

- a. General Church Education Ministries Officials.
- b. General Board of Administration members who may be present.

- c. Members of all official conference boards and their spouses.
- d. Pastors, ordained and licensed ministers (including those who are retired), and their spouses.
- e. Local Church Education Ministries officials and their spouses.
- f. All teachers and directors of each distinctive local Church Education ministry (the Conference Church Education Ministries Board is responsible for defining "distinctive local Church Education ministry").
- g. A delegate from each distinctive local Church Education Ministries ministry. It shall be the responsibility of the local church to fund the expenses of its delegation to Conference Church Education Ministries Conventions. The first priority of funding shall be the pastor and local Church Education Ministries Director.